

28th August, 2025

To
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street Mumbai – 400001
Company Code: METAINFO
Scrip Code: 544441

Dear Sir/Madam,

Sub.: Outcome of Board meeting held on Thursday, 28th August, 2025

We wish to inform you that, the Board of Directors of the Company, at its meeting held today Thursday, 28th August, 2025 has *inter-alia* considered, approved and taken on record:

1. Confirmation of draft of Notice of 27th Annual General meeting to be held on Monday, September 29 2025, along with Director's report along with annexure(s) to the said report. The 27th Notice of Annual General Meeting and Annual Report of Financial year 2024-25, shall be submitted separately to exchange in due course.
2. Appointment of Ms. Riddhi Shah, a Peer Reviewed Practicing Company Secretaries as Scrutinizer for scrutinizing e-voting for Postal Ballot process/Annual General Meeting/ Extra Ordinary General Meeting to be held hence forth till the time the Board revoked her appointment as Scrutinizer.
3. Appointment of Ms. Riddhi Shah, a Peer Reviewed Practicing Company Secretaries as Secretarial Auditors of the Company for a period of 5 consecutive financial years commencing from FY 2025-26 till FY 2029-2030, subject to approval of shareholders of the Company at the ensuing 27th Annual General Meeting, to conduct the secretarial audit. The details as required under Regulation 30 read with Part A of SEBI Listing Regulations read with SEBI Master Circular No. SEBI/HO/CFD/PoD2/CIR/P/0155 dated November 11, 2024 are annexed herewith as **Annexure-I**.
4. Authorized Key Managerial Personnel, **(Mr. Venu Gopal Peruri, Managing Director)** for the purpose of determining materiality of an event or information and for the purpose of making disclosures to stock exchange(s) under Regulation 30(5) of the SEBI (LODR), 2015.

Name: Mr. Venu Gopal Peruri
Designation: Managing Director
Email : cs@metainfotech.com
Address: 118/119, 1st Floor, Ackruti Star, Opp Ackruti Centre Point, MIDC, Andheri East, Mumbai – 400 093.
Contact: +91 22 69372500

Board Meeting commenced at 11:45 a.m. and concluded at 12.10 p.m.

Kindly take the above information on your record and acknowledge.

For Meta Infotech Limited

Komal Toshniwal
Company Secretary & Compliance Officer
MNO: A53364

Encl.: A/a

Meta Infotech Limited.

Unit # 118, 119, 1st Floor, Ackruti Star, Opp. Ackruti Centre Point, MIDC, Andheri (E), Mumbai – 400 093. India
CIN No.:L72100MH1998PLC117495

Phone 91 22 6937 2500

Email: info@metainfotech.com
WWW.metainfotech.com

Annexure – I

Brief Profile of Secretarial Auditor as required under Regulation 30 of listing regulation read with SEBI circular no CIR/CFC/CMD/4/2015 dated September 9, 2015

Sr. No.	Details of events required to be provided	Information of such event(s)
1	Reason for change viz, appointment, resignation, removal, death or otherwise Effective date of appointment	Appointment of Riddhi Shah, Peer Reviewed Company Secretaries in Practice (M.No.20168/CP17035) PR: 2037/2022 as secretarial Auditor of the Company.
2	Date of Appointment Term of Appointment	Based on the recommendation of the Audit Committee and subject to the approval of shareholders at the ensuing Annual General Meeting, the Board of Directors of the Company have, at their meeting held on 28 th August, 2025 accorded approval for appointment of Ms. Riddhi Shah, Practicing Company Secretaries, a Peer Reviewed as the Secretarial Auditors for conducting the secretarial audit of the Company for 5 consecutive financial years commencing from FY 2025- 26 till FY 2029-2030.
3.	Brief Profile	Riddhi Shah, Practicing Company Secretaries, a Peer Reviewed, with an aim to be a leading PCS in promoting good Corporate Governance with an objective to provide wide spectrum of quality professional services in the field of Compliance and Secretarial with an aim to facilitate value addition to its clients. She is passionate about her quality of services as she care her Clients profoundly. An associate member of the Institute of Company Secretaries of India (ICSI) having 14 plus years of enriched experience in corporate secretarial filed and specialized in handling the Corporate Law Matters, Conducting Due Diligence. Worked with Reliance, National Stock Exchange, Kalpataru Limited & last with Capri Global Capital Limited.
4.	Disclosure of relationship between the Directors	Not Applicable
5.	Shareholding in the Company	Nil

Meta Infotech Limited.

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